

Host Cashier

The 4* family-owned Westport Plaza & Castlecourt Hotel Resort are recruiting a permanent full-time Host Cashier to join our innovative and standards driven team at the Westport Hotel Group.

The job involves interacting with our customers, accepting and processing payments for food & beverage, and providing excellent customer service experience which exceeds customers' expectations and help make the Castlecourt Hotel a great place to dine.

Responsibilities:

- Courteously greet and escort guests to tables and assist in seating ensuring hotel standards of service
- Control the flow of the bookings and table allocation
- Allocate tables to ensure guests requests are met
- Accepting and processing payments
- Cash handling and safe custody of collecting cash
- Provide excellent customer service
- Other duties required by the Manager

The Ideal Candidate:

- Have an ability to build excellent customer relations through providing a friendly and professional service.
- Have a warm, friendly demeanour and actively take opportunities to be social and interact with customers.
- Have the ability to handle, count and deal with money; to work with numbers in a competent way.
- The ability to work under pressure and achieve results.